

# New Hampshire Council on Resources and Development

Office of Energy and Planning  
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## **FINAL MINUTES COUNCIL ON RESOURCES AND DEVELOPMENT JANUARY 3, 2008**

### **MEMBERS PRESENT**

Amy Ignatius, Chair, Director of the NH Office of Energy and Planning  
Tim Drew, for Thomas Burack, Commissioner, NH Dept. of Environmental Services  
William Carpenter, for George Bald, Commissioner of the NH Dept. of Resources and Economic Development  
Elizabeth Muzzey, for Van McLeod, Director, NH Dept. of Cultural Resources  
Dean Christon, Executive Director, NH Housing Finance Authority  
Richard Uncles, Director, NH Dept. of Agriculture, Markets and Food, Div. of Regulatory Services

### **OTHERS PRESENT**

Bruce Kimball, NH Army National Guard  
LTC Lewis Maldonado, NH Army National Guard  
Jennifer Czysz, NH Office of Energy and Planning  
Dari Sassan, NH Office of Energy and Planning

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## **I. ROLL CALL AND INTRODUCTIONS**

Chairman Ignatius called the meeting to order at 9:39 AM at the NH Office of Energy and Planning, 57 Regional Drive, Concord, NH.

## **II. MINUTES**

### **A. Approval of CORD Meeting Minutes of November 8, 2007.**

**ACTION:** MOVED by Mr. Carpenter, seconded by Mr. Christon, THAT the minutes of the Council meeting held on November 8, 2007 be approved. The motion passed unanimously by a vote of 6 – 0. Due to the lack of a quorum, a ballot vote will be issued.

### **III. DISPOSAL OF STATE OWNED LAND SURPLUS LAND REVIEW (SLR)**

Mr. Kimball introduced the five Surplus Land Review Applications to be reviewed by CORD. He referred to a press release from the Adjutant General's office, which provided an overview of the reasoning behind the disposal of the properties, saying that their discontinuance is part of a restructuring of the US Army. Mr. Kimball indicated that except in the case of Woodsville, the deeds created when the Army first occupied the sites clearly indicated that the properties shall revert to the municipalities in which they are located in the event that the National Guard vacates the property. In the case of Woodsville, the property was deeded to be sold to J. H. Rowe (or his heirs) or to be sold to another party with Mr. Rowe's approval. It was mentioned that in the case of Peterborough, the land was not actually deeded to go directly to the town. Per the current status of the transfer however, the land will transfer to Peterborough with the NH Charitable Trust Foundation as an intermediary.

Mr. Christon asked how the National Guard initially acquired the properties. Mr. Kimball indicated that the communities acquired the land and then turned it over to the Army. He believed that most of these transfers took place in the post-WWII/cold-war era. Mr. Christon inquired about the environmental safety of the facilities. LTC Maldonado said that the intent of the National Guard was to hand over safe facilities, suggesting, as an example, that any asbestos would be removed or contained. Mr. Christon asked if it is known what will become of the facilities once transferred to the municipalities. Mr. Kimball replied that they would go for a variety of uses, listing recreation facilities and highway department facilities as a couple of the possible end uses.

LTC Maldonado mentioned that storage sheds had been added to some of the properties in the 1980's. The storage sheds were purchased with Federal funds with the stipulation that they had to be used for a minimum period of 25 years. Thus, the National Guard will maintain the use of these sheds for 3-4 years so as to fulfill their 25-year commitment. Mr. Uncles asked if there are any instances where the municipalities receiving the property might not want it. LTC Maldonado replied that while such potential may exist, the deeds specifically state that the municipalities will receive the property. LTC Maldonado again emphasized the National Guard's commitment to turning over clean, safe properties.

Mr. Carpenter asked if the National Guard pays taxes on the properties. Mr. Kimball answered that it does not. Mr. Christon asked if any parties outside the National Guard were presently using any of the buildings involved in the transfer. Mr. Kimball replied that currently, no external businesses or agencies were housed within armories being transferred. The exception being the Dover facility housed a Department of Justice office, but that lease has already been given its 30-day notice of termination.

Ms. Czysz indicated that any votes taken on the five surplus land requests would be subject to no adverse comments being received through the remainder of the 30 day comment period that end on January 15, 2008.

#### **A. DOVER**

**SLR 07-012**

**Request to transfer approximately 5 acres of land and associated structures to the City of Dover, NH.**

The office of the Adjutant General requests to grant approximately 5 acres of land and associated structures to the City of Dover. This request to surplus the Dover Armory comes as part of a national initiative to change the way the US Army fights, thinks, develops leaders, and approaches its missions termed "Transformation". Currently, the Dover Armory is not in use by New Hampshire National Guard. Per the deed, "if, at any time...said premises are discontinued for use as an Armory the title to the land herein conveyed shall revert to the City of Dover".

## **STAFF REPORT**

### **30-day review period ends January 15, 2008**

*Administrative Services:* No comment.

*Agriculture, Markets, and Food:* No comment.

*Division of Historical Resources:* No comment.

*Education:* No objection.

*Emergency Services:* No comment.

*Energy and Planning:* No comment.

*Environmental Services:* The NHANG is listed as an active small quantity generator of hazardous wastes at this site. The DES Waste Management Division should be contacted prior to transfer of state ownership and facility disposal to ensure a smooth transition to a new owner for this site. See letter on file.

*Fish and Game:* No comment.

*Housing Finance Authority:* No comment.

*Health and Human Services:* No objection.

*Resources and Economic Development:* No comment.

*Safety:* No comment.

*Transportation:* No comment.

*Lakes Management Advisory Committee:* Not applicable.

*Rivers Management Advisory Committee:* Not applicable.

*Public Waters Access Advisory Board:* No comment.

*State Conservation Committee:* No objection.

*City of Dover:* No comment.

### January 3, 2008 Discussion:

Mr. Drew indicated that the comments submitted by DES relate to a minor, routine task which will be easily accomplished.

Ms. Muzzey mentioned that because none of the buildings on the property are older than 50 years, the provisions of NH RSA 227-C:9 would not come into play and therefore no restrictions upon the alteration of the building's exterior needed to be considered.

**ACTION:** MOVED by Mr. Christon seconded by Mr. Uncles TO APPROVE SLR 07-012, as submitted, subject to no adverse comments being received during the remainder of the 30-day comment period. The motion passed unanimously by a vote of 6-0. Due to a lack of quorum, a ballot vote will be issued.

**B. CLAREMONT**

**SLR 07-013**

**Request to transfer approximately 5.1 acres of land and associated structures to the City of Claremont, NH.**

The office of the Adjutant General requests to grant approximately 5.1 acres of land in Claremont to the City of Claremont. This request to surplus the Claremont Armory comes as part of a national initiative to change the way the US Army fights, thinks, develops leaders, and approaches its missions termed "Transformation". Currently, the Claremont Armory houses the 744<sup>th</sup> Transportation Company. Per the deed, "whenever said State shall cease to use and occupy said land for state armory purposes the title to said land shall revert to" Claremont.

**STAFF REPORT**

**30-day review period ends January 15, 2008**

*Administrative Services:* No comment.

*Agriculture, Markets, and Food:* No comment.

*Division of Historical Resources:* No comment.

*Education:* No objection.

*Emergency Services:* No comment.

*Energy and Planning:* No comment.

*Environmental Services:* There exist two closed underground petroleum storage tanks on site. Contact should be made with the DES Waste Management Division prior to disposal of the property to ensure compliance with federal, state and local requirements. The NHANG is listed as an active small quantity generator of hazardous wastes at this site. The DES Waste Management Division should be contacted prior to transfer of state ownership and facility disposal to ensure a smooth transition to a new owner for this site. See letter on file.

*Fish and Game:* No comment.

*Housing Finance Authority:* No comment.

*Health and Human Services:* No objection.

*Resources and Economic Development:* No comment.

*Safety:* No comment.

*Transportation:* No comment.

**Lakes Management Advisory Committee:** Not applicable.

**Rivers Management Advisory Committee:** Not applicable.

**Public Waters Access Advisory Board:** No comment.

**State Conservation Committee:** No objection.

**City of Claremont:** City Manager, Guy A. Santagate is “requesting that the State of New Hampshire undertake an environmental assessment of the property in order to determine whether any hazardous materials are on the premises as a result of use of the property by the State Armory.” Santagate writes, “It would not be unusual or surprising to find substances on the property related to the existence of underground oil tanks, lead resulting from use as a former firing range, or asbestos as a result of construction practices at the time the armory was built. If these or other hazardous substances are found to exist on the property, it is important that the state assume responsibility for any remediation that may be required and document that the site is free from hazardous substances prior to the property reverting to the City.” See letter on file.

January 3, 2008 Discussion:

DES comments were addressed by Mr. Kimball who stated that the two underground tanks had been removed and replaced with above ground propane storage tanks. Mr. Carpenter asked if there had been any evidence of past leakage from the underground tanks. LTC Maldonado replied that the standard battery of testing revealed no evidence of leaks.

Mr. Kimball and LTC Maldonado indicated that concerns brought forward by the Claremont City Manager are in the process of being addressed and that it is the intention of the National Guard to ensure that they are handing over environmentally safe and healthy properties at the time of transfer.

Ms. Muzzey stated that the buildings were less than 50 years old, thus the provisions of NH RSA 227 C:9 would not come into play and therefore no restrictions upon the alteration of the building’s exterior needed to be considered.

**ACTION:** MOVED by Mr. Uncles seconded by Mr. Carpenter TO APPROVE SLR 07-013, as submitted, subject to no adverse comments being received during the remainder of the 30-day comment period. The motion passed unanimously by a vote of 6-0. Due to a lack of quorum, a ballot vote will be issued.

**C. HAVERHILL**

**SLR 07-014**

**Request to transfer approximately 20 acres of land and associated structures to the Town of Haverhill, NH.**

The office of the Adjutant General requests to grant approximately 20 acres of land and associated structures to the Town of Haverhill. This request to surplus the Haverhill Armory comes as part of a national initiative to change the way the US Army fights, thinks, develops leaders, and approaches its missions termed “Transformation”. Currently, the Haverhill site includes a Vehicle Storage Building. Per the deed, “the

premises herein conveyed are to be used by the grantee for military purposes, and shall revert to said Town of Haverhill whenever they shall cease to be used for a continuous period of two years”.

## **STAFF REPORT**

### **30-day review period ends January 15, 2008**

*Administrative Services:* No comment.

*Agriculture, Markets, and Food:* No comment.

*Division of Historical Resources:* No comment.

*Education:* No objection.

*Emergency Services:* No comment.

*Energy and Planning:* No comment.

*Environmental Services:* No objection.

*Fish and Game:* No comment.

*Housing Finance Authority:* No comment.

*Health and Human Services:* No objection.

*Resources and Economic Development:* No comment.

*Safety:* No comment.

*Transportation:* No comment.

*Lakes Management Advisory Committee:* Not applicable.

*Rivers Management Advisory Committee:* Not applicable.

*Public Waters Access Advisory Board:* No comment.

*State Conservation Committee:* No objection.

*Town of Haverhill:* No comment.

### January 3, 2008 Discussion

Chairman Ignatius asked about the answer of “maybe” to Question #10.f (Are there any agricultural soils of prime, statewide, or local importance known to be located on or adjacent to the property?) on the Request for Surplus Land Review Action application form. Mr. Kimball replied that there was uncertainty on how to answer the question because of the existence of a commercial gravel pit and active agricultural land adjacent to the property. Mr. Uncles indicated that the Town of Haverhill might have interest in utilization of the property for extraction of gravel.

Mr. Kimball pointed out that the map included in the application package indicated the incorrect location of the property. Ms. Czysz circulated a map of the correct location (see map on file).

Ms. Muzzey indicated that the property contains structures that are 50 years old or older and that the Division of Historic Resources is working with the Adjutant General's Office and the town to secure an easement on the buildings.

**ACTION:** MOVED by Mr. Christon seconded by Mr. Drew TO APPROVE SLR 07-014, as submitted, subject to no adverse comments being received during the remainder of the 30-day comment period. The motion passed unanimously by a vote of 6-0. Due to a lack of quorum, a ballot vote will be issued.

**D. PETERBOROUGH**

**SLR 07-015**

**Request to transfer approximately 4.8 acres of land in Peterborough, NH to 1940 grantor and heirs as specified in the deed.**

The office of the Adjutant General requests to grant approximately 4.8 acres of land and associated structures to the Town of Peterborough. This request to surplus the Peterborough Armory comes as part of a national initiative to change the way the US Army fights, thinks, develops leaders, and approaches its missions termed "Transformation". Currently, the Peterborough site houses the 210<sup>th</sup> Engineer Detachment. Per the deed, "if the State of New Hampshire shall...at any time abandon and cease to occupy said premises for military purposes, then the estate hereby conveyed shall revert to and revert in the grantor and his heirs, and it shall be lawful for him or them to re-enter upon the premises hereby conveyed".

**STAFF REPORT**

**30-day review period ends January 15, 2008**

*Administrative Services:* No comment.

*Agriculture, Markets, and Food:* No comment.

*Division of Historical Resources:* No comment.

*Education:* No objection.

*Emergency Services:* No comment.

*Energy and Planning:* No comment.

*Environmental Services:* No objection.

*Fish and Game:* No comment.

*Housing Finance Authority:* No comment.

*Health and Human Services:* No comment.

*Resources and Economic Development:* No comment.

*Safety:* No comment.

*Transportation:* No comment.

*Lakes Management Advisory Committee:* Not applicable.

*Rivers Management Advisory Committee:* Not applicable.

**Public Waters Access Advisory Board:** No comment.

**State Conservation Committee:** No objection.

**Town of Peterborough:** The town has completed negotiations with the New Hampshire Charitable Trust Foundation for the acquisition of the property. The 1948 deed requires that when the present use of the property ceases to be then the property revert to the NHCTF. The town is completing a Phase 1 Environmental Assessment as part of the purchase and sale agreement that they expect to finalize very soon. The Town is in the process of planning a new use for the property as part of the redevelopment of the surrounding area. See letter on file.

January 3, 2008 Discussion:

Ms. Muzzey indicated that the property contains structures that are 50 years old or older and that the Division of Historic Resources is working with the Adjutant General's Office and the town to secure an easement on the buildings.

**ACTION:** MOVED by Ms. Muzzey seconded by Mr. Carpenter TO APPROVE SLR 07-015, transferring the property to the Town of Peterborough as requested by the heirs of the original grantor specified in the deed, subject to no adverse comments being received during the remainder of the 30-day comment period. The motion passed unanimously by a vote of 6-0. Due to a lack of quorum, a ballot vote will be issued.

**E. WOODSVILLE**

**SLR 07-016**

**Request to sell approximately 4 acres of land in Woodsville (Haverhill), NH to J. H. Rowe and heirs or a purchaser approved by the Rowe Estate.**

The office of the Adjutant General requests to grant approximately 4.8 acres of land and associated structures to J. H. Rowe and heirs or a purchaser approve by the Rowe Estate, as specified in the deed. This request to surplus the Woodsville Armory comes as part of a national initiative to change the way the US Army fights, thinks, develops leaders, and approaches its missions termed "Transformation". Currently, the Woodsville site houses the 2<sup>nd</sup>/197<sup>th</sup> FA. Per the deed, in "the event that the above described premises are not used for armory purposes, that and in the event James H Rowe is to have the option or repurchase said premised or shall have the right to approve a sale of said premises for some other use consistent with and agreeable to the said James H Rowe".

**STAFF REPORT**

**30-day review period ends January 15, 2008**

**Administrative Services:** No comment.

**Agriculture, Markets, and Food:** No comment.

**Division of Historical Resources:** No comment.

**Education:** No objection.

**Emergency Services:** No comment.

**Energy and Planning:** No comment.

***Environmental Services:*** There exist two closed underground petroleum storage tanks and one active tank on site. Contact should be made with the DES Waste Management Division prior to disposal of the property (and the active tank) to ensure compliance with federal, state and local requirements. The NHANG is listed as an active small quantity generator of hazardous wastes at this site. The DES Waste Management Division should be contacted prior to transfer of state ownership and facility disposal to ensure a smooth transition to a new owner for this site. See letter on file.

***Fish and Game:*** No comment.

***Housing Finance Authority:*** No comment.

***Health and Human Services:*** No objection.

***Resources and Economic Development:*** No comment.

***Safety:*** No comment.

***Transportation:*** No comment.

***Lakes Management Advisory Committee:*** Not applicable.

***Rivers Management Advisory Committee:*** RMAC approved the disposal with the following recommendations:

1. Based on a letter submitted by the Connecticut River Joint Commissions, Inc. (CRJC), it is the understanding of the RMAC that the property lies within the floodplain.
2. It is also the understanding of the RMAC that the CRJC recommends that the footprints of existing buildings are not expanded.
3. The Town of Haverhill shall be encouraged to work with the CRJC to use Best Management Practices on site.
4. The Town of Haverhill shall be encouraged to work with the CRJC to expand the existing vegetative buffer with the intent of increasing flood storage and reducing erosion.

See letter on file.

***Public Waters Access Advisory Board:*** No comment.

***State Conservation Committee:*** No objection.

***Town of Haverhill:*** No comment.

#### January 3, 2008 Discussion

Mr. Christon said that, in the case of Woodsville, the deed is different from the other four SLR's in that a J. H. Rowe was granted the option to purchase the property or to approve its sale to a different buyer. Mr. Kimball acknowledged this to be true and added that Mr. Rowe is deceased and his heirs were approached. Mr. Kimball stated that those heirs have indicated that they would like the land to be turned over to the Town of Haverhill. Chairman Ignatius asked if the Attorney General's office has been involved in the transactions. Mr. Kimball answered that they are in contact with the attorney general's office adding that they also have their own, in-house counsel.

Chairman Ignatius indicated a hope that the Rivers Management Advisory Committee (RMAC) is aware that their recommendations are non-binding. Ms. Czysz replied that discussion at the most recent RMAC meeting focused on that very topic and that the group is aware that, in this instance given the limitations placed upon the transfer by the deed, while it may certainly make recommendations to the town, conditions cannot be placed upon the transfer.

Chairman Ignatius asked if there was a plan in place for dealing with the storage tanks mentioned by DES and if there were any associated problems. Mr. Kimball indicated that evaluation of the tanks is not yet complete. Chairman Ignatius also asked about the listing of the site as an active small quantity generator of hazardous wastes. Mr. Drew indicated that those comments relate to a minor, routine task, which will be easily accomplished.

Ms. Muzzey indicated that the property contains structures that are 50 years old or older and that the Division of Historic Resources is working with the Adjutant General's Office and the town to secure an easement on the buildings.

**ACTION:** MOVED by Ms. Muzzey seconded by Mr. Carpenter TO APPROVE SLR 07-016, transferring the property to the Town of Haverhill as requested by the heirs of J. H. Rowe, subject to no adverse comments being received during the remainder of the 30-day comment period. The motion passed unanimously by a vote of 6-0. Due to a lack of quorum, a ballot vote will be issued.

#### **IV. OLD BUSINESS**

##### **A. HB710 Study Commission and Mapping State Owned Lands.**

Chairman Ignatius stated that Ms. Czysz is the CORD designee for the Commission to Study Issues Relative to the Practice of Leasing State-Owned Real Estate on the Shores of Public Waters. Ms. Czysz reported that while the full committee has not met since the last CORD meeting, a data collection subcommittee, for which she is serving as chair, has met. Ms. Czysz reported that the map of relevant state owned lands was complete. The data presents total state-owned land along the shores of public waters and identifies lands that have the potential to be surplus. Additionally the data is listed by municipality and water body type. Ms. Czysz indicated that the subcommittee has identified many challenges they had encountered in the inventory process and caveats to the data as it will be presented. The subcommittee has a meeting scheduled for January 9, 2008 and that the full committee is to meet on January 22, 2008.

Chairman Ignatius asked if an agenda has been set to address the various issues presented in the Commission's November 1, 2007 Interim Report. Ms. Czysz replied that a schedule had not been set. Given this CORD members present discussed some of the forthcoming issues to ensure consensus and provide a direction to Ms. Czysz when participating on their behalf at future Commission meetings.

Chairman Ignatius stated that, during initial discussions, there was not a clear call for a prohibition of state leases; rather, there is recognition that there is indeed a problem and

perhaps a moratorium would be appropriate while a method is being developed. Mr. Drew added that this topic represents an opportunity for CORD to exercise its influence in terms of promoting smart growth.

Mr. Christon stated that there is a distinct difference between DOT's land holdings in comparison with the other state agencies whose lands are typically held for environmental or conservation stewardship purposes. DOT's land, given that it is not held for a stewardship purpose and is positioned directly between water and private property, renders the demand for surplussing this land greater. Whereas the surplussing of other agencies' lands would be in direct conflict with their environmental stewardship responsibilities.

Mr. Christon inquired whether it would constitute a taking if leases are not renewed. Chairman Ignatius responded that the relative short term of the leases should make their temporary nature clear. She did however, suggest that argument might still occur in cases where land was originally acquired through eminent domain. Mr. Drew posed the question of whether outcry over potential lost property values if leases were discontinued could spur decision makers to grant leases in perpetuity. Mr. Christon proposed that existing leases be grandfathered, suggesting a scenario where existing leaseholders might retain their waterfront access, while no new funnel or large scale residential developments would be granted leases for state-owned waterfront.

Mr. Drew spoke briefly about DES lands that the agency had identified as potential surplus properties, indicating that through a process of analyzing the actual development potential of the lands, the department had demonstrated a reduced number of potential leases than initially perceived. Ms. Czysz asked the members present whether they believed that surplus property, requested by a land developer as part of a large scale residential development, and used as a selling point for new dwelling units now gaining waterfront access, should be considered a commercial or residential use. Members agreed that such land development should be considered commercial.

Chairman Ignatius asked if CORD would be comfortable with sending Ms. Czysz back to the January 22, 2008 meeting without voting to endorse a specific response to each of the Interim Report's issue statements. Members present responded affirmatively. Ms. Czysz stated that she would keep CORD apprised of any scheduled votes. Chairman Ignatius authorized Ms. Czysz to speak of the concepts discussed at the meeting.

**B. Smart Growth Report - Implementation Plan.**

Mr. Sassan referenced a memo dated December 19, 2007 that he had sent to CORD members regarding the Report on Growth Management's implementation actions.

Mr. Sassan had spoken with OEP's Sandrine Thibault to learn which of the listed implementation actions might already be underway and which of the actions she saw as most viable. Mr. Sassan stated that through his discussion with Ms. Thibault, he learned that many of the action items were already underway, including web site updates and highlights of smart growth projects in the OEP newsletter. Ms. Thibault felt that increased smart growth presence at existing conferences or the development of a smart

growth exhibit for conferences were preferable to the creation of an additional OEP conference.

Mr. Sassan circulated a curriculum that Ms. Thibault helped create for a statewide Citizen Planner Cooperative currently under development. Mr. Sassan suggested that it might be possible to train state agency personnel within the same program. Ms. Muzzey identified the Bureau of Education and Training within Administrative Services as a potential resource for administering training.

Mr. Sassan suggested creating a NH-specific best practices guide for Smart Growth which combines existing state documents with national smart growth guides. Mr. Sassan was encouraged to move forward with the guide and CORD members were asked to forward references to Mr. Sassan. Mr. Sassan stated that publicizing existing findings and publications might prove more valuable than creating new ones, adding that reinvigorating publications that are already available should be a focus. He also suggested that increased involvement with state universities, where future state employees are being trained, may be a way of injecting smart growth principles into state decision making.

Mr. Christon recognized two distinct target groups for training as officials and the general public, pointing out that while we often focus our efforts on influencing officials, it is within the general public where most land-use decisions take place. Thus, a need exists to spread the word to citizens who commonly have neither the resources nor the time to absorb the smart growth message. Mr. Christon mentioned a campaign in Minnesota on housing issues that successfully targeted the general public.

Chairman Ignatius suggested that college/university students might be enlisted to conduct surveys which would generate data on what it is that makes certain NH communities desirable. The factors that create favorable conditions are often created by design and could be replicated.

Several successful programs, resources and potential partners were presented including Action Media who focuses on Smart Growth messaging, case studies from Boston University, Grow Smart Maine, EPA programs, Carolyn Russell of DES, UNH Office of Sustainability (Tom Kelly), and Plymouth State University's Center for Rural Partnerships.

Chairman Ignatius asked if Mr. Sassan should continue to pursue the items listed on the Memo. Members present responded affirmatively.

## **V. NEW BUSINESS**

### **A. Enabling Source Water Protection: Aligning State Land Use and Water Protection Programs.**

Ms. Czysz distributed a DES press release announcing New Hampshire's acceptance into the Enabling Sourcewater Protection program. She explained the program will provide a team of national experts who will perform an analysis of existing state programs to identify ways to better align state land use and water protection efforts. Ms.

Czysz stated that CORD had been mentioned several times as a potential vehicle for program coordination. She said that a conference call would occur on January 14<sup>th</sup> during which DES and OEP will speak with the program sponsors to begin initial program organization.

Mr. Uncles stated that he had written a letter of support and has offered to serve on the steering committee. Mr. Carpenter also voiced his support.

**B. Bill on CORD Membership.**

Chairman Ignatius announced HB 1349, sponsored by Representative Richard Snow and Senator Martha Fuller Clark, has been introduced and will permit CORD members to appoint a designee with authority to vote. The bill removes one CORD member, the director of the division of emergency services, communications, and management. The bill also clarifies the filing date for the smart growth report that the council files with the general court and governor. Chairman Ignatius stated that passage of the bill would make membership more straightforward and allow for more efficient voting.

Mr. Uncles asked if any thought had been given to changing membership. Chairman Ignatius replied that no such request had been made but it could be added to the next round of hearings. It was suggested that it might be better to limit CORD membership to a core group and to call in additional attendees when appropriate.

**C. Letter from the Laware Family.**

Chairman Ignatius stated that, this morning, CORD had received a copy of a letter from the Laware family written to DOT. The letter states that the family has taken issue with the appraised value of the Lebanon property as they feel it is too high. Copy of the letter was provided to CORD for its information only and no further CORD action is required.

**VI. CORD 2008 PROPOSED MEETING SCHEDULE**

March 6, 2008	September 4, 2008
May 1, 2008	November 6, 2008
July 3, 2008	

*All meetings will be held at the Office of Energy and Planning, 4 Chenell Drive, Concord, NH, unless otherwise noted. Meetings begin at 9:30 AM.*

**VII. ADJOURNMENT**

The meeting adjourned at 11:56 AM.

Respectfully Submitted,

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Amy Ignatius  
Chair